

West Clinton Fire District POLICY STATEMENT

Policy Statement #	WCFD Covid Policy
Date	3/11/2021 Rev. 8/11/2021
Subject	Outlines entry to buildings and alarms
Reviewed and approved	WCFD BOFC

SCOPE: To protect ALL members, employees, public

PURPOSE: To define an action plan consisting of parameters and guidance in reference to building usage and exposure control during the Covid pandemic.

POLICY: The guidelines set forth by the “Covid Operations committee” and passed by the West Clinton Board of Fire Commissioners on stated date (above).

The mission of protecting the membership, employees, and public from any exposure while monitoring any potential: Building capacity issues, outbreaks, exposures, proper levels of PPE, hygiene. This will allow the mentioned to continue to serve and protect the residents of our town as well as any mutual aid requests for service.

This policy will be initiated and retracted by the Board of Fire Commissioner’s following a meeting with input from the following staff. (Chief, EMS Supervisor, President, Covid Compliance Committee.)

Entry to the fire station as described in the below appendages:

Alarm of Call (fire/EMS)

Any responder gaining access to station 1 for a fire or EMS call should enter through the Front door nearest the shed or the engine bay door near the ambulance. Any station 2 entry should be done through the door closest to engine bay where a single screening station will be set up. Upon entering the building there will be a station right inside of the mentioned doors.

A table consisting of the following screening tools:

- 1) Binder with sign in sheets you must sign in and sign out,
- 2) Hand sanitizers, and wipes
- 3) Surgical masks if you forgot yours

Any member/employee entering the building to ride on the apparatus or responding to the scene MUST be A-symptomatic. If there are any signs or symptoms present the responder shall be deemed ill and a potential carrier to expose others ultimately having no participation in the alarm.

****Respiratory protection consisting of at least a surgical mask MUST be worn when walking in ANY structure or building.***

Meetings and or Training.

Entry into the building will be the door nearest the shed. A Sign in/out station is located right inside of this doorway.

Handicapped entries access both into and leaving the building will be through the glass doors closest to the designated handicapped parking.

Meetings and or Training will be conducted with the highest level of awareness and overall preparedness. These events will need to be announced and described with as much advanced notice as possible to ensure that the policies set fourth provide sufficient coverage. The following should be considered when evaluating a possible event; Screening area inside the door nearest the shed is adequately supplied, numbers of participants, proper PPE available, Food may be made available upon approval of the Board of Fire Commissioners.

Upon entering the building there will be a station right inside of the mentioned doors.

A table consisting of the following screening tools:

- 1) Binder with sign in sheets you must sign in and sign out,
- 2) Hand sanitizes, and wipes
- 3) Surgical masks if you forgot yours

Sign In Sheets

Anyone entering the building or attending an event MUST log in upon arrival and log out upon leaving.

Paid staff will utilize a separate screening sheet that will allow for tracking throughout a one-month period with the sheet being put into their individual employee files

****Respiratory protection consisting of at least a surgical mask MUST be worn when walking in ANY structure or building. Outdoor training or exercises do not require a mask dependent on the activity if the minimum 6 feet social distancing can be obtained.***

**** Any event where the maximum occupancy for the room becomes 50% of the posted occupancy or where a 6 feet distance cannot be maintained a line will be formed on the exterior of the building. This line will start at the front door of station one and form along the building where every parking line exhibits a 6-foot distance. This includes any public elections events.***

Prior to any event the Fire Chief and designee will go over the policy with the person requesting access to the building and grounds.

Note

During the time that this policy remains active any “walk in patient” should NOT be permitted into the building. The ambulance will be pulled out of the building where the patient can be assessed in a closed environment with the needed equipment while not posing a risk to the interior of the station.

Disaster/Public Shelter

In the event that the building, be deemed opened for a disaster the same screening will take place. The Operations director (Chief, Asst Chief, Capt,) will be responsible for opening and delegating if need be to make sure that resources and or screening needs are in place. Also, to determine if any operational staff and equipment should be relocated to Station 2. This will allow the operational team to continue to operate pertaining to the disaster without interruption or cross contamination.

**At NO time is any public member or person not acting in an operational role permitted into the bay area! The double doors between the meeting room and bays will remain closed through the duration of the event and only cleared for normal traffic after the meeting room has been cleaned/decon'd and deemed by the Operations commander to be “cleared” for normal usage.*

Definitions

Mask-a comparable device or a covering (as of polypropylene fiber or cotton fabric) to prevent inhalation of dangerous substances or to prevent the inhalation or dispersal of exhaled infectious material (as bacteria or viruses) Surgical, N-95.

Gloves-a covering for the hand having separate sections for each of the fingers and the thumb and often extending part way up the arm.

Hand Sanitizer-a substance or product that is used to reduce or eliminate pathogenic agents (such as bacteria) on hands and surfaces.

Reference Resources

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://coronavirus.health.ny.gov/home>

<https://coronavirus.jhu.edu/>

<https://www.dutchessny.gov/Departments/DBCH/2019-Novel-Coronavirus.htm>